



OVERSEAL RUNNING CLUB

Minutes - Awards Night Meeting 12th December 2018

1. Attendees

Justin Kirkham (JK), Marie Kirkham (MK), Emma Thompson (ET), Hannah Lines (HL), Vickie Tomlin (VT), Trudie Howman (TH), Alison Wright (AW), Julie Chamberlain (JC)

2. Apologies

Simon Locker (SL), Kirsty Martin (KM), Mat Davies (MD)

3. Minutes from last meeting

Minutes agreed. Change of timing for next meeting agreed:

Committee meeting - Wednesday 6th March 2019 @ The Pavillion 7:30pm

Jog leader meeting - Wednesday 6th March 2019 @ The Pavillion 8:30pm

4. Awards Night Planning

a. Location and date: Overseal Village Hall - Saturday 30th March 2019

b. Social committee

- i. Catering - Presented 2 options for catering they had investigated. Hog roast (approx. £7.50 head plus would need alternatives) and ordering Morrison's Party Food (approx. £2.50 head). Committee voted for cheaper option to keep costs down. Social committee to order and collect on day once established how many need to cater for
- ii. Entertainment - presented 2 options for entertainment. Disco (varying £100-£180) and Band (Treble 4's had been approached £250). Committee voted for Band.
- iii. Raffle to be run by social committee - will contact local businesses for prizes

- iv. Committee agreed at price of £5/guest to cover costs with club funds making up any shortfall
- c. **C25k Medals**
 - i. ET to contact jog Derbyshire to see if they supply any medals
- d. Awards
 - i. MD to be asked to make an online voting system for the awards categories - all full members allowed to vote once per category
 - ii. Additional award category "Above and Beyond" award to recognise a member who is committed to the club and goes the extra mile to help out
 - iii. **DEADLINE FOR NOMINATIONS 28TH FEB**
- e. Proposed agenda
 - i. Arrival (19:00)
 - ii. Intro and Game (19:30)
 - iii. Awards (20:30)
 - iv. Food and Dance (21:00)
 - v. Finish (23:00)
 - vi. Tidy up at end of event unless village hall available next morning for a few hours - VT to check
- f. Photos and stories from members to be requested for presentation
- g. Decorations by social committee - green and black theme. Black table cloths green and silver balloons. HL to bring stuff used on previous awards. JK to bring letters to be decorated
- h. Dress code - Dress to impress
- i. Try to arrange someone to take some photos (?Wayne)

5. AOB

- a. Coffee and cake morning to raise money for Dementia charity 17th Feb Pavilion

- b. Welfare team discussed 2 recent medical incidents on runs. To keep log of incidents and use the England Athletics incident reporting tool for any major incidents requiring hospitalisation. HL to check what is required in terms of our insurance.
- c. Use of container to be investigated for storing kit during runs
- d. As c25k numbers deteriorate, interest has been shown for a club run to be reintroduced for those looking to keep the mileage and fitness on the rise.

6. Date and time of next meetings

Committee meeting - Wednesday 6th March 2019 @ The Pavillion 7:30pm

Jog leader meeting - Wednesday 6th March 2019 @ The Pavillion 8:30pm