



## **OVERSEAL RUNNING CLUB**

### **Minutes - Emergency Committee Meeting 25<sup>th</sup>** **September 2019**

#### **1. Attendees**

Committee Members:

Justin Kirkham (JK), Simon Locker (SL), Marie Kirkham (MK), Hannah Lines (HL), Trudie Howman (TH), Julie Chamberlain (JC), Alison Wright (AW), Mat Davies (MD), Vickie Knight (VK)

Invited club members:

Julia De-Vere (JDV), Wayne Pycroft (WP), Jayne Pycroft (JP), Beckie Hopper (BH), Rachel De Fig (RDF), Leanne Walker (LW), Julie Clamp (JC), Tina White (TW), Bethan McIntyre (BM), Sarah Heath (SH), Emily Roberts (ER), Vicky Lickorish (VL), Laura Trigg (LT), Dawn Kniveton (DK), Dorota Mazurek (DM), Susan Camp (SC), Sarah Dagley (SD), Sandy Churchward (SCh), Vanessa Hawkin (VH), Sharon Brand (SB), Alison Roscoe (AR), Sarah Stephenson (SS), Many Elton (ME), Kayleigh Ellis (KE), Jodie Dennis (JD), Hannah Fern (HF), Sam Jones (SJ), Katherine Davis (KD), Lorraine Kennington (LK), Tansy Barber (TB)

#### **2. Apologies**

Kirsty Martin (KM)

#### **3. Part A - committee members only**

- a. Agreed by unanimous vote due to exceptional circumstances to suspend all club activity until matter resolved. JK to determine when club activity should be restored

#### **4. Part B - all meeting attendees present**

- a. Context to reasons why meeting has been called
  - i. JK provided context as to why emergency committee meeting was called and asked that all members present act sensitively and fairly regarding the information to be discussed. All members were asked not to post anything regarding this on social media or any public forums.
  - ii. JK re-iterated Section 10 of the ORC constitution - All concerns, allegations or reports of poor practice/abuse will be recorded and responded to swiftly and appropriately. The management committee will meet to hear complaints within 14 days of a complaint being lodged and has the power to take appropriate disciplinary action including the termination of membership. The person complained about must be given an opportunity to present their views.
- b. Relevant and appropriate details of the concerns raised were set out by JK. Members present were then given chance to voice opinions/ concerns.
  - i. AC asked how information regarding temporary cessation of club activity is to be disseminated - JK advised we will post on private Facebook but switch off open commenting
  - ii. KD asked can we review the sign up process to prevent future incidences? JK - look into this and get advice from UK athletics
  - iii. JP asked will the outcome of the decision be told to all members? JK and SL stated we will inform members appropriately
  - iv. AC asked are we safe to run outside the club? JK - Ensure that those you run with you know well and trust.
  - v. ME stated she advised that people take care of themselves and ensure their own safety
  - vi. SC and LW asked what we should say to other members of the club not invited? JK - please ensure we maintain confidentiality and respect the club disciplinary process. Do not discuss on public forums/social media please
  - vii. LW stated she was grateful for the committee deciding to suspend club activity and always feels safe during runs with the club

- viii. JDV asked if we had any legal advice regarding incident. JK - in contact with relevant policing authority
  - ix. AC suggested we put the Facebook group on approved posts temporarily. JK and MD to look into.
  - x. ME asked if the member leaves do we have a responsibility to inform other local clubs? JK to discuss with relevant policing authority
  - xi. SD stated we should ensure our policies and procedures are tightened in response to this incident
  - xii. LW asked what would the outcome be if the conviction is classed as spent. JK - still going to remove the member in order to protect the club
  - xiii. DK stated she appreciated the difficult situation this put the club in and agreed it was the right course of action
  - xiv. JD suggested going forward we ensure anyone injured who needs to walk back to the start/home should walk back with 2 members
  - xv. HF asked what was to stop the person in question still turning up for runs? JK - ensure if any concerns we will ring police. HL-jog leader would not start/continue any run if any concerns
  - xvi. LW reiterated she trusts the committee's judgement in this matter
- c. Advice to all present until activity is resumed is to avoid running alone

## **5. Date and time of next meetings**

Next meeting as required by outcome of complaints procedures